



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

Workplace Safety Committee Meeting Agenda  
July 30, 2013

**NEW BUSINESS**

**ONGOING REVIEWS**

1. Employee injuries for June/July 2013
  - Trends
2. Safety Inspections
  - Inspection requests to begin during summer 2013
3. HazMat
  - Hazardous waste pickups and handling
    - July pickup for Cuyamaca
    - August pickup for Grossmont
    - On-going 8-hour refresher training (Grossmont and Cuyamaca)
    - 40-hour class needed for Grossmont
    - Universal Waste training by Lights Out Disposal
4. Monthly Safety e-mail
  - Topic for monthly e-mail
    - June—Job Hazards/Good Housekeeping/Fire Protection
    - July—Heat Illness
    - August—Basic First Aid/Accident Response

**UPDATES/UNFINISHED BUSINESS**

| TOPIC                                              | RESPONSIBLE PERSON | ACTION | DISCUSSION                                                                                                                                                                                     | OPEN/CLOSED |
|----------------------------------------------------|--------------------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Additional forklift training requested by Cuyamaca | Anne               |        | Explore the possibility of identifying an employee on each campus to be trained as a forklift trainer. Tim C. approved a forklift train-the-trainer on each campus.                            | Open        |
| MSDS Online                                        | Anne               |        | Inventory to be input by ASCIP vendor.<br>Campus to be notified of the availability of MSDS Online after the inventory is complete.<br>Sodexo MSDS to be added to MSDS Online. Who to contact? | Open        |
| Vehicles on Campus                                 | Tim F.             |        | Jose presented the first draft of BP/AP for Vehicles on Campus. This is a modification of the existing skateboard policy to apply to all wheeled                                               | Open        |



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|-------------------------------------------------------------------------------|------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
|                                                                               |                        |  | vehicles. Tim took it to President's Cabinet and they had no questions or complaints but were concerned that it goes through the appropriate process.                                                       |      |
| Respiratory Protection Program, Medical Evaluations, Training and Fit Testing | Anne                   |  | June/July—IH work by vendor (6/18/13)<br>June/July—Medical evals<br>July—Airgas vendor visit<br>Aug 5/Sept 23—Training and Fit Testing                                                                      | Open |
| AEDs                                                                          | Ken                    |  | Ken to discuss with Tim the addition of AEDs in Bldg. 10 and the Student Center since there is a high concentration of students.                                                                            | Open |
| First Aid Kits                                                                | Tim C./<br>Nicole/Anne |  | Anne spoke with Tim C. about 1 <sup>st</sup> Aid kits and he asked Nicole to price the units; based on pricing, he is willing to provide 1 <sup>st</sup> Aid kits to departments with annual replenishment. | Open |
| Emergency Response Training                                                   | Tim C.                 |  | Tim C. will be working with the Sheriff's Department regarding any changes/training in our Emergency Response program.                                                                                      | Open |

**UPCOMING MEETINGS:**

**AUGUST 27<sup>TH</sup> 1-2:30 PM CANCELLED**

**SEPTEMBER 24<sup>TH</sup> 1-2:30 PM IN DISTRICT OFFICE DACR**

**OCTOBER 22<sup>ND</sup> 1-2:30 PM IN DISTRICT OFFICE DACR**